



# QUICK REFERENCE GUIDE

## FOR COMMON DEQ ENVIRONMENTAL PERMITS

# OFFICE OF AIR QUALITY (OAQ) PERMITS

## Review of Common Air Permits Required for Industrial Development

Division of Environmental Quality (DEQ), OAQ is a facility-wide single permit system that authorizes both construction and operation. Facilities will be issued only one permit for construction and/or operation of all air pollutant activities at the facility.

PERMIT TYPE	PURPOSE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	COMMENCE CONSTRUCTION ALLOWABLE DATE	FORMS
<b>Major Source– Prevention of Significant Deterioration (PSD)</b>	Permitting of large sources of air pollution, establishment of case by case emission limits (BACT), dispersion modeling and other requirements. Generally, applies to facilities with permitted emissions in excess of 250 tons per year for a single pollutant or 100 tons per year for facilities on the EPA list of sources. Application is through Title V/Part 70 permit process.	Renewable every 5 years with Title V/Part 70 permit application	180 days	Upon issuance of final permit. Only activities of a non-permanent nature allowed such as land clearing, grading, etc., before issuance of final permit.	<a href="#">Forms and Instructions</a>
<b>Major Source (aka Title V/Part 70 permits)</b>	Permitting of large air pollution sources classified as major by EPA and State rules. Generally: <ul style="list-style-type: none"><li>• 100 tons per year or more of carbon monoxide</li><li>• 100 tons per year or more of nitrogen oxides</li><li>• 100 tons per year or more of sulfur dioxide</li><li>• 100 tons per year or more of volatile organic compounds</li><li>• 100 tons per year or more of PM<sub>10</sub></li><li>• 100 tons per year or more of PM<sub>2.5</sub></li><li>• 10 tons per year or more of lead</li><li>• 10 tons per year or more of any single hazardous air pollutant</li><li>• 25 tons per year or more of any combination of hazardous air pollutants</li></ul>	Renewable every 5 years with application	180 days	Upon issuance of final permit. Only activities of a non-permanent nature allowed such as land clearing, grading, etc., before issuance of final permit.  In certain cases, interim authority to construct and/or operate may be allowed under Arkansas Code. <a href="#">Click here for information on Interim Authority.</a>	<a href="#">Forms and Instructions</a>

PERMIT TYPE	PURPOSE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	COMMENCE CONSTRUCTION ALLOWABLE DATE	FORMS
<b>Minor Source (non-Title V permits)</b>	Permitting of non-major sources. Generally: <ul style="list-style-type: none"> <li>• 75 tons per year or more but less than 100 tons per year of carbon monoxide</li> <li>• 40 tons per year or more but less than 100 tons per year of nitrogen oxides</li> <li>• 40 tons per year or more but less than 100 tons per year of sulfur dioxide</li> <li>• 40 tons per year or more but less than 100 tons per year of volatile organic compounds</li> <li>• 25 tons per year or more of particulate matter</li> <li>• 15 tons per year or more but less than 100 tons per year of PM<sub>10</sub></li> <li>• 10 tons per year or more of direct PM<sub>2.5</sub> but less than 100 tons per year of direct PM<sub>2.5</sub></li> <li>• 0.5 tons per year or more but less than 10 tons per year of lead</li> <li>• 2 tons per year or more but less than 10 tons per year of any single hazardous air pollutant</li> <li>• 5 tons per year or more but less than 25 tons per year of any combination of hazardous air pollutants</li> <li>• 25 tons per year or more of any other air contaminant</li> <li>• Medical waste incinerators, rendering plants, pathological waste incinerators, including crematories. Chemical process plants, hazardous waste treatment storage or disposal facilities, sour gas process plants, lead acid battery recycling facilities, charcoal plants</li> <li>• Facility is subject to a regulation under 40 CFR Part 60, Part 61, or Part 63 as of June 27, 2008, with certain exceptions</li> </ul>	No expiration unless change in facility operations or rules	120–180 days	Upon issuance of final permit. Only activities of a non-permanent nature allowed such as land clearing, grading, etc., before issuance of final permit.  In certain cases, interim authority to construct and/or operate may be allowed under Arkansas Code. <a href="#">Refer to the information on Interim Authority.</a>	<a href="#">Forms and Instructions</a>
<b>Registration</b>	Registration of very small sources but still above thresholds. Generally: <ul style="list-style-type: none"> <li>• 40 tons per year or more but less than 75 tons per year of carbon monoxide</li> <li>• 25 tons per year or more but less than 40 tons per year of nitrogen oxides</li> <li>• 25 tons per year or more but less than 40 tons per year of sulfur dioxide</li> <li>• 25 tons per year or more but less than 40 tons per year of volatile organic compounds</li> <li>• 15 tons per year or more but less than 25 tons per year of particulate matter</li> <li>• 10 tons per year or more but less than 15 tons per year of PM<sub>10</sub></li> <li>• 1 ton per year or more but less than 2 tons per year of any single hazardous air pollutant</li> <li>• 3 tons per year or more but less than 5 tons per year of a combination of hazardous air pollutants</li> </ul>	No expiration unless change in facility operations or rules	Approved upon submittal by facility. OAQ will issue a formal approval letter within 30 days	Upon submittal of registration	<a href="#">Forms and Instructions</a>

PERMIT TYPE	PURPOSE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	COMMENCE CONSTRUCTION ALLOWABLE DATE	FORMS
<b>General Permits</b>	<p>Pre-written permits for a select list of facilities. Requires only a Notice of Intent (NOI) to obtain coverage to construct and/or operate under the permit. Eligible facilities include:</p> <ul style="list-style-type: none"> <li>• Air curtain incinerators</li> <li>• Animal/Human remains incinerator facilities</li> <li>• Cotton gins</li> <li>• Gasoline bulk plants</li> <li>• Hot mix asphalt facilities</li> <li>• Natural gas compression stations</li> <li>• Rock crushing facilities</li> </ul>	Must reapply after OAQ review/renewal of permit every 5 years	14–21 days	Upon issuance of confirmation letter by DEQ	<ul style="list-style-type: none"> <li>• <a href="#">General Air Permit for Air Curtain Incinerators</a></li> <li>• <a href="#">General Air Permit for Animal/Human Remains Incinerator Facilities</a></li> <li>• <a href="#">General Air Permit for Cotton Gins</a></li> <li>• <a href="#">General Air Permit for Gasoline Bulk Plants</a></li> <li>• <a href="#">General Air Permit for Hot Mix Asphalt Facilities</a></li> <li>• <a href="#">General Air Permit for Natural Gas Compression Stations</a></li> <li>• <a href="#">General Air Permit for Rock Crushing Facilities</a></li> </ul>

1. The estimated number of days counts from the day a complete application is received. Timelines set by DEQ procedures are dependent on applicant/consultant responsiveness and the ability to promptly correct application deficiencies. Actual processing time may be extended for applications with significant public interest or if a public hearing is scheduled. Processing times may be extended if numerous public comments are received.

# OFFICE OF WATER QUALITY (OWQ) PERMITS

## Review of Common Water Permits Required for Industrial Development

All activities that require an OWQ permit, must be covered under the appropriate permit prior to activity commencement.

GENERAL PERMITS FOR STORMWATER					
PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	FEE	DAYS TO ISSUE <sup>1</sup>	FORMS
<b>NPDES Construction Stormwater General Permit</b>	General permit coverage for construction stormwater discharge (≥ 5 acres of disturbed land)	From beginning to end of earth-disturbing construction activities and until final stabilization.  Terminated after the owner certifies the construction is completed and the site is stabilized.	\$200 per year, initial and annual fee	30 days	<ul style="list-style-type: none"><li>• <a href="#">Construction Stormwater General Permit</a></li><li>• <a href="#">Notice of Intent</a></li><li>• <a href="#">SWPPP Template for Construction Stormwater</a></li></ul>
<b>NPDES Stormwater Industrial General Permit (IGP)</b>	General permit coverage for industrial stormwater discharge or for certification of no-exposure	For active life of the facility until removal of wastes or process residuals.  Recertification every 5 years.	\$200 per year, initial and annual fee	30 days	<ul style="list-style-type: none"><li>• <a href="#">Industrial General Permit</a></li><li>• <a href="#">Notice of Intent</a></li><li>• <a href="#">SWPPP Template for industrial general permit</a></li></ul>

NPDES GENERAL PERMITS FOR NON-STORMWATER (ARG)				
DURATION OF COVERAGE	PURPOSE	FEE	DAYS TO ISSUE <sup>1</sup>	FORMS
Up to 5 years; each master general permit is renewed every 5 years and all permittees are required to recertify their coverage when the master general permit is renewed.  Termination of coverage can be requested if all discharges are eliminated or covered under another permit.	Pre-written permits for a select list of facilities. Requires only a Notice of Intent (NOI) to obtain coverage to operate under the permit. Additional documentation may be required for construction/installation of wastewater treatment systems. Eligible facilities include:	Varies by permit as listed below:		<ul style="list-style-type: none"><li>• <a href="#">See the website for forms for each permit</a></li><li>• <a href="#">If construction is included, DEQ Form 1, plans, and specifications are also required</a></li></ul>
	<b>Landfill Sediment Ponds (ARG16)</b> <ul style="list-style-type: none"><li>• Uncontaminated stormwater only.</li><li>• This is technically a stormwater permit but it's more similar to the non-stormwater permits in monitoring requirements.</li></ul>	<ul style="list-style-type: none"><li>• \$400 per year, initial and annual fee</li><li>• \$500 one-time fee for construction of new ponds</li></ul>	<ul style="list-style-type: none"><li>• 30 days if no construction review is required</li><li>• 90 days if a construction review is required</li></ul>	
	<b>Non-contact Cooling Water, Cooling Tower Blowdown, and Boiler Blowdown (ARG25)</b>  Only applicable to small operations not subject to Effluent Limitations Guidelines (ELGs). ELGs can be found in the Code of Federal Regulations (CFR) Title 40 Chapter I Subchapter N.	<ul style="list-style-type: none"><li>• \$200 per year, initial and annual fee</li><li>• \$500 one-time fee for construction if a treatment system is used</li></ul>	<ul style="list-style-type: none"><li>• 30 days if no construction review is required</li><li>• 90 days if a construction review is required</li></ul>	
	<b>Aggregate Facilities (ARG50)</b> <ul style="list-style-type: none"><li>• If facility has "process water" (washing of materials on site) this is usually required.</li><li>• Facilities with dewatering only can usually be covered entirely under a stormwater permit.</li></ul>	<ul style="list-style-type: none"><li>• \$200 per year, initial and annual fee</li><li>• \$500 one-time fee for construction of new process water pond</li></ul>	<ul style="list-style-type: none"><li>• 30 days if no construction review is required</li><li>• 90 days if a construction review is required</li></ul>	

NPDES GENERAL PERMITS FOR NON-STORMWATER (ARG)

DURATION OF COVERAGE	PURPOSE	FEE	DAYS TO ISSUE¹	FORMS
<p>Up to 5 years; each master general permit is renewed every 5 years and all permittees are required to recertify their coverage when the master general permit is renewed.</p> <p>Termination of coverage can be requested if all discharges are eliminated or covered under another permit.</p>	<b>Onsite Wastewater with Surface Discharge (ARG55)</b> <ul style="list-style-type: none"><li>• Surface discharge only.</li><li>• May also be called “aerobic treatment units” (ATUs) or alternative septic systems.</li><li>• 1,500 gallons per day or less.</li></ul>	<ul style="list-style-type: none"><li>• \$200 per year, initial and annual fee</li><li>• Fee is waived for personal residences</li></ul>	30 days	<ul style="list-style-type: none"><li>• <a href="#">See the website for forms for each permit</a></li><li>• <a href="#">If construction is included, DEQ Form 1, plans, and specifications are also required</a></li></ul>
	<b>Filter Backwash and other wastewaters associated with Potable Water Treatment (ARG64)</b>	<ul style="list-style-type: none"><li>• \$400 per year, initial and annual fee</li><li>• \$500 one-time fee for construction of new settling basins</li></ul>	<ul style="list-style-type: none"><li>• 30 days if no construction review is required</li><li>• 90 days if a construction review is required</li></ul>	
	<b>Hydrostatic Testing (ARG67)</b>	\$200 per year, initial and annual fee	15 business days	
	<b>Car/Truck Wash with surface discharge (ARG75)</b> <p>Surface discharge only, there is a separate no-discharge permit for car washes with a septic tank.</p>	<ul style="list-style-type: none"><li>• \$200 per year, initial and annual fee</li><li>• \$500 one-time fee for construction of new treatment system</li></ul>	<ul style="list-style-type: none"><li>• 30 days if no construction review is required</li><li>• 90 days if a construction review is required</li></ul>	
	<b>Groundwater Cleanup (ARG79)</b> <p>Typically associated with an underground petroleum storage tank.</p>	<ul style="list-style-type: none"><li>• \$500 per year, initial and annual fee</li><li>• \$500 one-time fee for construction/installation of treatment system</li></ul>	<ul style="list-style-type: none"><li>• 30 days if no construction review is required</li><li>• 90 days if a construction review is required</li></ul>	
	<b>Pesticide Runoff (ARG87)</b> <p>This is permit by rule. Do not send any documents to DEQ. Owner/Operator is responsible for reading the permit and following it.</p>	No Fee	N/A - permit by rule	

# INDIVIDUAL PERMITS FOR WASTEWATER

PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	MINIMUM DAYS TO ISSUE <sup>2</sup>	APPLICATION CONTENTS	FORMS
<b>NPDES Discharge Permit<sup>4</sup></b>	Individual Permit for Wastewater Treatment Plant Operation	For active life of treatment plant	Renewal every 5 years	180 days	<b>Complete Application Contents:</b> <ul style="list-style-type: none"><li>• DEQ Form 1</li><li>• EPA Form 2D/2F</li><li>• Disclosure Statement unless exempted. (See Disclosure Statement for list of exemptions)</li><li>• Maps</li><li>• Wastewater treatment process flow diagrams</li><li>• Proof of Good Standing with Arkansas Secretary of State and State of Incorporation</li></ul> <b>Initial and Annual fee:</b> Formula is based in Arkansas Pollution Control & Ecology Commission (APC&EC) Rule No. 9.403, the definition of <i>Non-Municipal Major Facility</i> , the <i>Major/Minor Permit Rating (MRAT)</i> , and is calculated during application review. Maximum: \$15,000/year	<ul style="list-style-type: none"><li>• <a href="#">DEQ Form 1</a></li><li>• <a href="#">On-line submittal</a></li><li>• <a href="#">EPA Form 2D</a></li><li>• <a href="#">Submit EPA Form 2F if stormwater will commingle with process wastewater.</a></li><li>• <a href="#">Disclosure Statement</a></li></ul>
<b>State Construction Permit</b>	Individual Permit for Construction of the Wastewater Treatment Plant	Needed prior to and during construction of the treatment plant	Voided after the owner and professional engineer certifies the facility construction is completed as planned	120 days	<b>Complete Application Contents:</b> <ul style="list-style-type: none"><li>• DEQ Form 1</li><li>• DEQ Construction Permit Application Form</li><li>• Disclosure Statement unless exempted. (See Disclosure Statement for list of exemptions)</li><li>• Plans, specifications, and design calculations stamped by a Professional Engineer licensed in the State of Arkansas</li><li>• Proof of Good Standing with Arkansas Secretary of State and State of Incorporation</li></ul> <b>Initial Fee:</b> \$500, no annual fee	<ul style="list-style-type: none"><li>• <a href="#">DEQ Form 1</a></li><li>• <a href="#">On-line submittal</a></li><li>• <a href="#">Disclosure Statement</a></li></ul>

1. The estimated number of days counts from the day a complete application is received. Timelines set by DEQ procedures are dependent on applicant/consultant responsiveness and the ability to promptly correct application deficiencies. Actual processing time may be extended for applications with significant public interest or if a public hearing is scheduled. Processing times may be extended if numerous public comments are received.
2. A discharge permit must contain effluent limitations based on water quality protection or technology standards applicable to the facility's industrial category. Water quality-based effluent limits are derived either directly from regulatory standards or from regulatory-based formulas, modeling protocols, or mass balance approaches applicable to the site-specific discharge scenarios. Technology-based effluent limitations are based on the Effluent Limitation Guidelines (ELGs) promulgated in the Code of Federal Regulations (CFR) and best professional judgment as applicable. The discharge permit must contain the more stringent of either water quality-based or technology-based effluent limitations. Prior to plant design and permitting phases, DEQ will develop preliminary limits based on the estimated production rates, effluent flow rates, and receiving stream coordinates for each outfall when identified. Contact the OWQ for a Preliminary Limits Determination.

## INDIRECT DISCHARGERS AND PRETREATMENT PROGRAMS

[www.adeq.state.ar.us/water/permits/npdes/pretreatment](http://www.adeq.state.ar.us/water/permits/npdes/pretreatment)

If the owner selects an indirect discharge option that routes all or portions of wastewater to a publicly owned treatment works (POTW), neither the NPDES permit nor the state construction permit is required to cover the wastewater directed to the municipal system. There will be a need for close review and approval by the POTW owner, i.e. host city. Host city representatives and DEQ will review the proposed wastewater flow and pollutant characteristics to determine the ability of the existing collection and treatment system to accommodate the newly proposed wastewater. Local limits may be applicable to the indirect discharge and pretreatment by the industry may be required to meet the local limits. Additionally, the host city may have local ordinances governing local pretreatment and permitting requirements. The following links provide additional information regarding the pretreatment programs and host city contacts:

### DEQ CONTACTS FOR PERMITTING AND PRETREATMENT

#### Division of Environmental Quality

Office of Water Quality  
5301 Northshore Drive, North Little Rock, AR 72118

Please send pretreatment inquires to [Pretreatment-Submittals@adeq.state.ar.us](mailto:Pretreatment-Submittals@adeq.state.ar.us).

### CITY CONTACTS

- [Pretreatment Program](#)
- [Non-pretreatment](#)



# OFFICE OF LAND RESOURCES (OLR) PERMITS

## Review of Common Land Permits Required for Industrial Development

PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	APPLICATION CONTENTS	FORMS
<b>Solid Waste–Municipal Landfills</b> (Class 1, 3C, and 4 Facilities)	<p>Permits are required for private and public landfills that dispose of non-hazardous municipal wastes, including construction and demolition waste. Permit requirements vary depending on whether the waste streams are putrescible (Class 1) or inert (Class 4 and 3C).</p> <p>Class 1, 3C, and 4 Facilities follow the APC&amp;EC Rules below:</p> <ul style="list-style-type: none"><li>• <a href="#">Rule 8</a>–Administrative Procedures*</li><li>• <a href="#">Rule 9</a>–Fee Rule*</li><li>• <a href="#">Rule 11</a>–Rules for Solid Waste Disposal Fees; Landfill Post-Closure Trust Fund; Solid Waste Management and Recycling Fund Distribution; and Recycling Grant Programs</li><li>• <a href="#">Rule 22</a>–Solid Waste Management Rules</li><li>• <a href="#">Rule 27</a>–Licensing of Operators of Solid Waste Management Facilities and Training and Certification Requirements for Environmental Officers</li></ul>	<p>Permit shall be in effect for the life of the landfill including closure and post-closure phases until all permitted activities have ceased and the permit has been placed in Void status by DEQ.</p>	<p>Permit shall expire according to the date contained in the individual permit.</p>	<p>270 days</p>	<div><div><p><b>Pre-application</b></p><ul style="list-style-type: none"><li>• Certificate of Need documents from Regional Solid Waste Board</li><li>• Zoning or land use approvals</li><li>• Host community approval</li><li>• General location information, right of entry, streams, roads, dwellings, soils and geology</li></ul><p>Once pre-application is determined administratively complete, it is public noticed. DEQ performs preliminary site investigation.</p><p><b>Permit Pre-Application Fees:</b> Class 1 and 3C: \$2,000   Class 4: \$1,000</p></div><div><p><b>Application Submittal Phase</b></p><ol style="list-style-type: none"><li>1. Facility submits application form and application fee to DEQ.<ul style="list-style-type: none"><li>• Responses from agencies about airports, wetlands, flood plains, endangered species, archeology, etc.</li><li>• Hydrogeological report</li><li>• Detailed plans and specifications</li><li>• Operating plans</li><li>• Closure and post-closure care plan</li><li>• Monitoring and reporting plans</li></ul></li><li>2. DEQ declares application administratively complete.</li><li>3. Public notice of administratively complete application.</li><li>4. Public has 10 days to request a public hearing.</li><li>5. DEQ performs technical review of application.</li><li>6. DEQ sends Notification of Deficiencies in application.</li><li>7. Facility submits revised application.</li></ol><p><b>Permit Application Fees:</b> Class 1 and 3C: \$10,000   Class 4: \$1,000</p></div></div>	<ul style="list-style-type: none"><li>• <a href="#">Application Form and Instructions</a></li><li>• <a href="#">Permit Transfer/Name Change Request Form</a></li></ul>

PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	APPLICATION CONTENTS	FORMS
<b>Tire Processing Facility Permit (General)</b>	For eligible tire collection centers and mobile tire processing equipment. This permit applies to facilities as defined in APC&EC Rule No. 14 and 36.	Permit shall be in effect for 5 years from the date the tire collection center or mobile processing equipment permit is issued.	Permit shall expire according to the date contained in the permit.	270 days	<p>APC&amp;EC Rule No. 36 provides that tire collection centers or mobile tire processing equipment shall operate under a general permit provided the applicant complies with the terms in Rule No. 36 and the general permit requirements.</p> <p><b>Application Requirements:</b>  Owners or operators of the tire collection centers or mobile tire processing equipment may submit a notification to the department to become covered under the general permit. The notification is to be submitted using Form TAP-6 provided by the department, which will include the following:</p> <ul style="list-style-type: none"> <li>• The name, address, and telephone number of the owner/operator of the facility and the facility itself;</li> <li>• A disclosure statement as mandated by A.C.A. §8-1-106 and required by APC&amp;EC Rule No. 8;</li> <li>• A description of the general operation of the facility or equipment, including quantities received, accumulated or processed per month;</li> <li>• A description of arrangement made to acquire fire protection services for the facility;</li> <li>• The township, range, and section numbers and latitude and longitude for the facility;</li> <li>• A description of how and where the used tires, waste tires processed tires, and residuals from processing will be disposed of;</li> <li>• A permit fee as provided in APC&amp;EC Rule No. 36; and</li> <li>• An emergency preparedness plan that addresses soil, groundwater and surface water protection in the event of a fire.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">General Permit Notification</a></li> <li>• <a href="#">Permit Application</a></li> <li>• <a href="#">Annual Report Form</a></li> </ul>
<b>Solid Waste –Industrial (Monofill) Landfills</b>	<p>Disposal of industrial waste or waste tires for a business or group of businesses, requires a permit.</p> <p>Monofill landfills follow the APC&amp;EC Rules for Class 3C facilities provided above.</p>	Permit shall be in effect for the life of the landfill, including closure and post-closure phases until all permitted activities have ceased and the permit has been placed in void status by DEQ.	Permit shall expire according to the date contained in the permit.	270 days	Class 3 Monofill application requirements follow the Class 3C landfill application process as provided above.	



PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	APPLICATION CONTENTS	FORMS
<b>Solid Waste - Composting Facilities</b>	<p>Facilities that use composting methods to dispose of organic and municipal wastes require permits for operation. Composting facilities follow APC&amp;EC Rules:</p> <ul style="list-style-type: none"><li>• <a href="#">Rule 8</a>–Administrative Procedures*</li><li>• <a href="#">Rule 9</a>–Fee Rule*</li><li>• <a href="#">Rule 22</a>–Solid Waste Management Rules</li><li>• <a href="#">Rule 27</a>–Licensing of Operators of Solid Waste Management Facilities and Training and Certification Requirements for Environmental Officers</li></ul>	<p>Permit shall be in effect for the life of the facility, including closure phase until all permitted activities have ceased and the permit has been placed in void status by DEQ.</p>	<p>Permit shall expire according to the date contained in the individual permit or General Permit as appropriate.</p>	<p>180 days</p>	<p><b>Individual Permit:</b></p> <ol style="list-style-type: none"><li>1. Submit permit application form and application fee. Include:<ul style="list-style-type: none"><li>• Maps of land zone use, wetlands, and floodplains</li><li>• Site plan</li><li>• Design narrative, calculations, and Operating Plan</li><li>• Geotechnical report</li><li>• Closure plan</li></ul></li><li>2. Submit Disclosure Statement.</li><li>3. Public notice of administratively complete application.</li><li>4. Public has 10 days to request a public hearing.</li><li>5. DEQ performs technical review of application.</li><li>6. DEQ sends Notification of Deficiencies in application.</li><li>7. Facility submits revised application.</li></ol> <p><b>After Application Declared Administratively Complete:</b></p> <ol style="list-style-type: none"><li>1. DEQ issues draft permit.</li><li>2. Public notice of draft permit decision.</li><li>3. 30-day public comment period.</li><li>4. Possible public hearing.</li><li>5. DEQ considers all public comments.</li><li>6. DEQ issues final permit.</li><li>7. DEQ mails final permit and response to public comments to commenters and applicant.</li></ol> <p><b>General Permit:</b></p> <p>Submit Notice of Intent (NOI) for coverage under General Permit and application fee. Include:</p> <ul style="list-style-type: none"><li>• Maps of land zone use, wetlands, and floodplains</li><li>• Site plan</li><li>• Design narrative, calculations, and Operating Plan</li><li>• Closure plan</li></ul> <p><b>Application Fee:</b> \$900   <b>Annual Maintenance Fee:</b> \$450 <b>Permit Transfer Fee:</b> \$500</p>	<ul style="list-style-type: none"><li>• <a href="#">Composting Facility Individual Permit Application Form</a></li><li>• <a href="#">Composting Facility Notice of Intent for Coverage under the General Permit Form</a></li><li>• <a href="#">Disclosure Statement</a></li><li>• <a href="#">Permit Transfer/ Name Change Request Form</a></li></ul>

PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	APPLICATION CONTENTS	FORMS
<b>Solid Waste Management Facilities</b>	<p>Facilities include recycling and material recovery facilities, transfer stations used to consolidate municipal waste for transportation, municipal trash drop-off facilities, and waste tire collection and waste tire processing facilities.</p> <p>Solid Waste Management Facilities follow the various APC&amp;EC Rules below depending on the type of facility:</p> <ul style="list-style-type: none"> <li>• <a href="#">Rule 8</a>–Administrative Procedures*</li> <li>• <a href="#">Rule 9</a>–Fee Rule*</li> <li>• <a href="#">Rule 11</a>–Rules for Solid Waste Disposal Fees; Landfill Post-Closure Trust Fund; Solid Waste Management and Recycling Fund Distribution; and Recycling Grant Programs</li> <li>• <a href="#">Rule 22</a>–Solid Waste Management Rules</li> <li>• <a href="#">Rule 27</a>–Licensing of Operators of Solid Waste Management Facilities and Training and Certification Requirements for Environmental Officers</li> <li>• <a href="#">Rule 36</a>–Tire Accountability Program</li> </ul>	<p>Permit shall be in effect for the life of the facility, including closure phase until all permitted activities have ceased and the permit has been placed in Void status by DEQ.</p>	<p>Permit shall expire according to the date contained in the individual permit or General Permit as appropriate.</p>	180 days	<p><b>Individual Permit: Application Submittal Phase</b></p> <ol style="list-style-type: none"> <li>1. Submit permit application form and application fee. Include: <ul style="list-style-type: none"> <li>• Maps of land zone use, wetlands, and floodplains</li> <li>• Site plan</li> <li>• Certificate of Need</li> <li>• Design narrative, calculations, and Operating Plan</li> <li>• Geotechnical report</li> <li>• Closure plan</li> </ul> </li> <li>2. Submit Disclosure Statement</li> <li>3. DEQ declares application administratively complete.</li> <li>4. Public notice of administratively complete application.</li> <li>5. Public has 10 days to request a public hearing.</li> <li>6. DEQ performs technical review of application.</li> <li>7. DEQ sends Notification of Deficiencies in application.</li> <li>8. Facility submits revised application.</li> </ol> <p><b>Permit Decision Phase</b></p> <ol style="list-style-type: none"> <li>1. DEQ issues draft permit.</li> <li>2. Public notice of draft permit decision.</li> <li>3. 30-day public comment period.</li> <li>4. Possible public hearing.</li> <li>5. DEQ considers all public comments.</li> <li>6. DEQ issues final permit.</li> <li>7. DEQ mails final permit and response to public comments to commenters and applicant.</li> <li>8. Standing to appeal final permit–person must have commented on draft.</li> </ol> <p><b>Transfer Station General Permit</b></p> <ol style="list-style-type: none"> <li>1. Submit Notice of Intent (NOI) for coverage under General Permit and application fee. Include: <ul style="list-style-type: none"> <li>• Maps of land zone use, wetlands, and floodplains</li> <li>• Site plan</li> <li>• Design narrative, calculations, and Operating Plan</li> <li>• Closure plan</li> </ul> </li> <li>2. Submit Disclosure Statement</li> </ol> <p><b>Application Fee:</b> \$900   <b>Annual Maintenance Fee:</b> \$450  <b>Permit Transfer Fee:</b> \$500</p>	<ul style="list-style-type: none"> <li>• <a href="#">Individual Permit Application Form for Solid Waste Management Facility</a></li> <li>• <a href="#">Transfer Station General Permit Application Form</a></li> <li>• <a href="#">Disclosure Statement</a></li> <li>• <a href="#">Permit Transfer/Name Change Request Form</a></li> </ul>

PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	APPLICATION CONTENTS	FORMS
<b>Hazardous Waste–Commercial Treatment, Storage, and Disposal Facilities (TSDF)–Operating Facility</b>	Individual permit <b>only</b> for TSDFs managing hazardous waste subject to RCRA Subtitle C	Active life of the TSDF.	Initial permit is issued for a term of 10 years. Permit holder must apply to renew the permit once every 10 years. For renewals, an administratively complete application must be submitted at least 180 days prior to expiration of current permit.	180 days	<p>All Hazardous Waste Management Permits are subject to provisions found in APC&amp;EC Rule No. 8 and 23.</p> <p><b>Fees</b></p> <p>All fees are assessed in accordance with Section 6 of Rule 23. Payment must be submitted at the time of application.</p> <ul style="list-style-type: none"> <li>• <b>Initial Permit Fee and Renewal Fee:</b> Base application fee is \$20,000 plus waste management activity up to \$100,000 dollars per calendar year.</li> <li>• <b>Annual Permit Maintenance Fee (APMF):</b> Annual fees are due each year on the anniversary of the permit. The fee is \$15,000 plus waste management activity fee up to \$100,000 dollars per calendar year.</li> <li>• <b>Permit Modification (Class 2 and Class 3) Fee:</b> No fee is assessed for Class 1 permit modifications. No fee is assessed for commercial facilities which have already been assessed for and APMF of \$100,000. The permit modification application fee is one half the base application fee which amounts to \$10,000 plus an additional fee calculated based on the increase in waste management activity up to \$100,000, annually.</li> <li>• <b>Corrective Action Document Review:</b> Permitted facilities subject to corrective action are charged additional fees up to a maximum of \$15,000 irrespective of any other fees assessed.</li> </ul>	<p><b>RCRA Part A</b></p> <ul style="list-style-type: none"> <li>• EPA Form 8700-12/Site Identification Form</li> <li>• EPA Form 8700-23/Part A Application Form</li> <li>• EPA Form 8700-13 A/B/Hazardous Waste Reporting</li> </ul> <p><u>All three (3) forms, including instructions, can be downloaded here.</u></p> <p><b>RCRA Part B</b></p> <p>There is no specific form for the Part B application. Facilities and individuals preparing a RCRA application who are not familiar with the Part B requirements should consult APC&amp;EC Rule No. 23 Section 270.</p> <ul style="list-style-type: none"> <li>• <u>Disclosure Statement</u></li> <li>• Proof of Good Standing with Arkansas Secretary of State and State of Incorporation</li> </ul>

PERMIT TYPE	PURPOSE	DURATION OF COVERAGE	PERMIT TERM	DAYS TO ISSUE <sup>1</sup>	APPLICATION CONTENTS	FORMS
<b>Hazardous Waste–Non-Commercial Treatment, Storage or Disposal (TSD)–Operating Facility</b>	Individual permit <b>only</b> for TSDFs managing hazardous waste subject to RCRA Subtitle C	Active life of the TSDF.	Initial permit is issued for a term of 10 years. Permit holder must apply to renew the permit once every 10 years. For renewals, an administratively complete application must be submitted at least 180 days prior to expiration of current permit.	180 days	<p>All Hazardous Waste Management Permits are subject to provisions found in APC&amp;EC Rule No. 8 and 23.</p> <p><b>Fees:</b></p> <p>All fees are assessed in accordance with Section 6 of Rule 23. Payment must be submitted at the time of application.</p> <ul style="list-style-type: none"> <li>• <b>Initial Permit Fee and Renewal Fee:</b> Base application fee is \$15,000 plus waste management activity up to \$80,000 dollars per calendar year.</li> <li>• <b>Annual Permit Maintenance Fee (APMF):</b> Annual fees are due each year on the anniversary of the permit. The fee is \$11,250 plus waste management activity fee up to \$80,000 dollars per calendar year.</li> <li>• <b>Permit Modification (Class 2 and Class 3) Fee:</b> No fee is assessed for Class 1 permit modifications. No fee is assessed for non-commercial facilities which have already been assessed for and APMF of \$80,000. The permit modification application fee is one half the base application fee which amounts to \$7,500 plus an additional fee calculated based on the increase in waste management activity up to \$80,000, annually.</li> <li>• <b>Corrective Action Document Review:</b> Permitted facilities subject to corrective action are charged additional fees up to a maximum of \$15,000 irrespective of any other fees assessed.</li> </ul>	<p><b>RCRA Part A</b></p> <ul style="list-style-type: none"> <li>• EPA Form 8700-12/Site Identification Form</li> <li>• EPA Form 8700-23/Part A Application Form</li> <li>• EPA Form 8700-13 A/B/Hazardous Waste Reporting</li> </ul> <p><u>All three (3) forms, including instructions, can be downloaded here.</u></p> <p><b>RCRA Part B</b></p> <p>There is no specific form for the Part B application. Facilities and individuals preparing a RCRA application who are not familiar with the Part B requirements should consult APC&amp;EC Rule 23 Section 270.</p> <ul style="list-style-type: none"> <li>• <u>Disclosure Statement</u></li> <li>• Proof of Good Standing with Arkansas Secretary of State and State of Incorporation</li> </ul>

1. The estimated number of days counts from the day a complete application is received. Timelines set by DEQ procedures are dependent on applicant/consultant responsiveness and the ability to promptly correct application deficiencies. Actual processing time may be extended for applications with significant public interest or if a public hearing is scheduled. Processing times may be extended if numerous public comments are received.

\*Asterisk indicates rules that are required of all permits offered by the department.